



INTERNATIONAL
ASSOCIATION OF
**Forensic
Nurses**

MINNESOTA CHAPTER

Chapter Meeting Minutes

Monday October 5, 2020 @ 4:30 pm

The meeting minutes are embedded into this agenda, and printed in Italics.

President Ellen Johnson, called the meeting to order

1. Reading of our chapter Mission and Vision: *Statement was read by Barbara Kern-Pieh*
 - a. The mission for the Minnesota IAFN Chapter is to develop and promote excellence in forensic nursing through education and collaborative partnerships.
 - b. The Vision for the Minnesota IAFN Chapter is to improve care and long-term health outcomes for victims of violence in Minnesota.
2. Introductions
Attendees : *Ellen Johnson*
Barbara Kern-Pieh
Maureen McConnell
Alaine Ripley
Alisha Blazevic
Kelly Cichosz-Nelson
Amy Schmitz
Gail Hansen
Charity Lustek
Linda Walther
3. Approve August and September 2020 Meeting Minutes
August minutes will be submitted and approved at next meeting.
September minutes were approved as written.
4. Treasurer's Report – Barb *No recent activity, balance as listed below.*
 - a. Our balance is \$4012.38
 - b. No activity since last month
5. Follow up for increasing outreach to new members
 - a. Alisha was composing a letter and sending it to us for feedback. Alisha?
Alisha will circulate a draft to the Board by the end of the week.
 - b. Christina Presenti sent 3 lists

Amy has made several attempts to contact people on the list (see below) There are challenges to how members sign up, and the lists have inaccuracies, some are students, some listed as expired are very active, some don't live in MN. This has been an ongoing challenge and one we will continue to work toward resolution.

i. MN IAFN members

Christina Presenti from IAFN will send a letter to each new member. Alisha is working on a draft of this letter. Gayle Hansen is attending meetings as a representative of Hennepin Assault Response Team and will encourage her colleagues to attend. Charity and Maureen are new members and attended this meeting for the first time. They are looking forward to being a part of a MN IAFN.

ii. IAFN members but not MN IAFN members

iii. Expired memberships

6. Follow up from September Education

a. CEU emailed

b. Is the recording available yet?

Kelly reported that the webinar presentation was attended by 16, (live view) and the CEU's have been sent to the attendees.

Kelly will forward the recording of this to Linda Walther, who will modify this to an MP3 presentation and post it on the website; three parts, 1) presentation, 2) handouts, 3)CEU's Additional challenges to Kelly when sending out announcements, invitations and items include: To prevent fraud and Phishing the distribution lists are limited to 15 at a time Contacting everyone who might benefit from the information is a tedious challenge, even using the electronic mail! Thanks Kelly for "persisting" with this task to improve communication to MN forensic nurses.

7. Planning for November chapter meeting

a. Invite in conference materials

The topic for the November meeting will be Highlighting the Accomplishments of Forensic Nurses in Minnesota.

Each unique service is encouraged to send highlights and accomplishments to be compiled Ellen Johnson will compile the lists of accomplishments for the November meeting.

Each program is encouraged to send individual program information and accomplishments, Please include moments where you benefited from the connections to MN IAFN.

Include synopsis of your practice.

What is trending

What you have done to continue during a pandemic

Ellen will also discuss how the board has been able to expand attendance using the virtual platform, and how many can join, if only for a few minutes during a break at work, and encourage participation in our organization.

Linda Walther will highlight the education plans from MNCASA and the SANE courses for 2021

Ellen Johnson is still hosting skills labs.

Emily and Gail and Brianna will talk about the HRSA grant

*(Health Resources Services Administration = **HRSA**, also referred to as the "Train to Retain" SANE expansion in the upper Midwest.*

Amy will report about Allina providing advanced forensic services – for victims of violence (IPV, /DV/ physical assaults, Elder abuse)

Alisha will contribute how her partners use the HRSA grant to take prep course, and the SANE exam.

Kelly will post the accomplishments to the Facebook site as well.

b. Email invite to mailing list. Kelly- do you want someone to help with this email?

Discussion about distribution lists, and maximum of 15 per group remain challenges.

8. Voting for bylaws approval has begun

- a. Vote closes on October 15
- b. Reminder email is scheduled to be sent to members

Kelly is ready to send the e-mail reminders. So far, the majority of the votes that have returned are from the board members.

9. Planning ahead for 2021- do you know of any interested candidates for board positions?

*Ellen and Alisha are working on nominations, There are **four** open positions! (Postings to the Fb site and to website are encouraged*

Ellen and Alisha will format a ballot, Linda Walther agreed to format a survey monkey for the voting process.

A few benefits of board membership include:

Working among and with some awesome forensic nurses

Scholarships to National conferences

Participating in fantastic educational opportunities

Networking and expansion of your insights into Forensic Nursing

10. Any additional business?

Next meeting is Monday November 2, 2020

Amy will create a ZOOM link for the meeting and forward it to Ellen for distribution, The Link is not included in the IAFN conference agenda.

11. Adjourn

Meeting adjourned by President Ellen Johnson.