



INTERNATIONAL ASSOCIATION OF  
**Forensic Nurses**  
MINNESOTA CHAPTER

*Improving care and long-term health outcomes  
for victims of violence in Minnesota*

Chapter Meeting MINUTES

Monday, June 1, 2020 @ 4 pm

**Join by webex, invite sent**

1. Reading of our chapter Mission and Vision:
  - a. The mission for the Minnesota IAFN Chapter is to develop and promote excellence in forensic nursing through education and collaborative partnerships.
  - b. The Vision for the Minnesota IAFN Chapter is to improve care and long-term health outcomes for victims of violence in Minnesota.
  - c. Attendance: Ellen Johnson, Linda Walther, Amy Schmitz, Alaine Ripley, Katie Laney, Kelly Nelson-Cichosz, Barb Kern-Pieh, Jen Baumann
2. Approve May 2020 Meeting Minutes
  - a. Motion by Kelly N-C; approved
3. Treasurer's Report – Barb
  - a. Our balance is unchanged from May
  - b. We have had no expenses
4. Planning for Fall Education
  - a. Are there any updates on planning?
    - i. Would webinars be one package or individual?
    - ii. Fee to speakers—ask for their time to be donated—it will be on their time
    - iii. Case presentation on strangulation from Jen Baumann
    - iv. Kelly will solicit 2 SANEs from a St. Francis Suspect & SANE exam that was recently prosecuted
  - v. Fee for MN conference?
    1. We have promised free education from the Chapter
    2. Discussed in-kind donation when folks register for our conference. Linda can set paypal to go straight to MN Chapter bank account. Can set it up with buttons for different amounts.
  - b. Should we prepare education that can be delivered through another format, such as webex, during these times of COVID-19?
    - i. Kelly, Amy, Linda working on webinar format
    - ii. Amy/Kelly/Allina will upgrade to a pro Zoom account
  - c. FYI- IAFN's Fall conference is going to be virtual, and not in Palm Springs
    - i. \$350
5. What are you experiencing in your programs?
  - a. Allina: following curfews. Highways closed prohibiting SANEs to travel to facilities.

- b. Census?
  - i. Most programs returning to more normal numbers (vs prior few months)
- c. Changes in the types of patients we see?-no
- d. How about staffing concerns?-no
- e. How are you orienting new employees?
  - i. Through Ellen & Linda's skills labs!!
- f. How about connecting patients to advocacy?-virtual or via phone
- 6. 2020 Chapter Goals and Priorities
  - a. Facebook page by Kelly and Amy
    - i. 200 likes, 400 views, 800% increase in use!
    - ii. Amy paid \$100 to boost FB visibility
    - iii. Put monthly meeting info on FB and send letter to members
    - iv. Blog post put on [www.mnforensicnurses.org](http://www.mnforensicnurses.org) website inviting nurses to the Board meetings
- 7. Review of bylaws 6.0 through 7.4
  - a. Changed language to gender neutral throughout bylaws
- 8. July Meeting: complete review of our bylaws
  - a. Request that Barb look at section 8 because it pertains to contracts, checks, etc
  - b. Proposed Director position changes. Motion by Alisha B, second Kelly N-C, approved:
    - i. Split Secretary/Treasurer into two positions
    - ii. Add one at-large member
    - iii. Alisha will write this up in further detail:
      1. As approved during the June 2020 Chapter/Board meeting:
      2. Beginning 1/1/2021 the MN Chapter Board of Directors positions of Secretary and Treasurer will no longer be combined. Additionally, the MN Chapter will add one At Large position to the Board of Directors beginning 1/1/2021.
      3. The first term of the newly separated position of secretary will run for one year, starting 1/1/2021 and ending 12/31/2021. Thereafter, each term for the position of secretary will run for two years.
      4. The term for the newly separated position of treasurer will continue to run for two years, beginning 1/1/2021.
      5. The At Large position will be a two year term.
- 9. Planning ahead for 2021- do you know of any interested candidates for board positions?
  - a. Please start reaching out!
- 10. Any additional business?
  - a. none
- 11. Adjourn