



INTERNATIONAL ASSOCIATION OF
Forensic Nurses
MINNESOTA CHAPTER

*Improving care and long-term health outcomes
for victims of violence in Minnesota*

Chapter Meeting Agenda

(Sent by Ellen Johnson)

Monday, January 6, 2020 @ 4 pm

Call in number for Meeting 651-254-1744; password 456789

1. Reading of our chapter Mission and Vision:
 - a. The mission for the Minnesota IAFN Chapter is to develop and promote excellence in forensic nursing through education and collaborative partnerships.
 - b. The Vision for the Minnesota IAFN Chapter is to improve care and long-term health outcomes for victims of violence in Minnesota.

-The minutes from January 4 meeting are in italics and red font throughout this document.

-The reading of the mission and vision of the Minnesota Chapter of the IAFN was read by Amy Schmitz.

-Members in attendance:

*Barb Kern-Pieh
Amy Schmitz
Alaine Ripley
Kelly Nelson-Cichose
Linda Walther
Ellen Johnson
Katie Laney*

-Members called in using the call in number.

2. Approve December 2019 Meeting Minutes
 - a. The meeting minutes are in the drop box for approval

-No objections.

3. Treasurer's Report – Barb
 - a. The current balance is

-\$3,030.38 – Stable

-Recent expenses include Zoom for \$34.62. Zoom account put on hold d/t lack of use, January on hold.

-Kelly has all account information and files from Linda

-Linda to continue her work on the website content d/t extent of learning curve for new person to take over managing it.

4. Planning for Spring Testimony Institute

- a. Location, Caroline Palmer will ask if Hamline University will allow use of their courtroom (at the ~~William Mitchell~~ *Mitchell/Hamline* site)
 - i. Other possible locations
 - Anoka, Ramsey, Dakota County Courthouses.
 - Waiting to hear from Caroline Palmer
 - b. Date
 - September, date TBD
 - c. Speakers
 - Prosecutor, judge, plenty of potential prospects amongst group but need date/location prior to determining specifics on who is available to present.
 - d. Next steps
 - Set date/location
 - Organize content/topics
 - Kelly to send out survey monkey
 - Keep an eye out for interesting cases to present the night before (possibly during full day too)

5. Planning for September Conference

- a. Prospective topics
 - Presentation on expert witness
 - Panel discussion at end of conference and collect questions from attendees t/o day
 - Attorney to determine expectations from county to county
 - Present case night before without resolution then next day have mock and determine outcomes of case.
 - Go back to the basics:
 - Documentation
 - Injury documentation, identification and descriptions
 - Basic skills
 - Summary of 40 hour course
 - Rule of 3's with photography
 - Do's/don't of documentation
 - Bring pics for anatomy identification exercises
 - Standardization of documentation, present form examples
 - STFI Photo System presentation- would put on presentation via videoconference - including how to document strangulation. Group agrees this would be beneficial presentation as long as they follow the Strangulation Institute Guidelines.
 - b. Focus on strangulation
 - Focus on strangulation for September conference? Linda teaches about it extensively and there are multiple SANEs that have additional training on the topic.

6. Recap of 2019 and communicate education plan for 2020

- Alisha to take lead on statistics project (Alisha not present at meeting so Ellen to f/u on discussion with her):
 - Amy and Kelly to get stats to Alisha
 - Ellen to send Regions stats
 - Alisha to provide PAVSA stats

7. 2020 Chapter Goals and Priorities (114 MN general members)

- a. Member recruitment
 - i. Board members to contact members by phone.
 - How do we divide up lists?

ii. Linda will get a current List from IAFN with Names, mailing addresses as well as e-mail.

iii. Let's post the Board meeting schedule on the website

b. Encourage board involvement and interest

-Talking points for when we connect with members:

-Education topics of interest

-Best way to serve needs of SANEs

-Ideas for different ways to reach out

-Call in as groups

-Be more welcoming

-Encourage more participation as well as participation in board

-Different regions call into the meeting together

-Move meeting locations to encourage cohesiveness

-Call into larger group, possibly start with social hour first then call in after?

-Road trip to more rural areas

-Attend pockets of staff meetings for other SANE groups

-Someone requested contact info for Tori in International falls.

-Post on website that there are monthly meetings on the 1st Monday of the month

-Biggest pockets of SANEs are in Wilmer, PAVSA (Duluth), Rochester and metro area

-Hibbing has 2 members and neither are currently practicing

-There are nonmember SANEs t/o the state: Montevideo and Hutchinson

-Are we continuing to have meetings?:

-Switched to only having conferences x2/year

-Poor attendance at every other month education events was a concern.

-Continue board meetings monthly to encourage cohesive group.

-Change to business meeting, not board meeting and everyone would be welcome to attend.

c. Create Facebook page

-Put monthly meeting info on FB

-There is a FB page that is open to the public to create public awareness, it is not utilized as a SANE resource and support page d/t content is viewable by public so content must be censored to accommodate that.

d. Update Bylaws

-Ellen to distribute them to group so we can start reviewing them in February.

8. Adjourn

-On 05/28/2020 there's a group sponsoring recovery from violence at the Westminster Presbyterian Church. There will be tables available and other tables would have therapists, professionals, SANEs, etc. Event includes music, prayers, meditation, support from groups with tables there. More info to come in February. Does MN Chapter IAFN want a table there?

-Meeting adjourned at 01/06/2020 @ 1704.