

Board Meeting

March 9, 2015

In attendance: Paula Johns, Beck Borrud, Linda Walther, Barb Kern-Pieh, Angela Carlson, Ellen Johnson

Motion by Paula Johns: table the minutes from January until the next meeting.

Old Business:

Remarks by Ellen Johnson-feedback from the annual meeting. Perhaps the discussion on empathy could be reserved more for like this type of meeting today. Ellen thinks that perhaps if people could come away with the state of the chapter, where we are headed, and our financial status.

Linda Walther remarks- perhaps we could be more mindful of the time and sticking to the agenda. We did have some technical issues. Linda liked the fact that we had some chance to network.

Barb Kern-Pieh- treasurers report \$5000+ some of our income is from membership and some is from education.

Linda went to the bank and had a meeting with a banker. Ideas were given about the bank account. We need to have two people who sign off on checks. We need to put into place some provisions for the bank account. Linda made a letter requesting changes to our account removing Cassandra Moore and Barb Kern-Pieh. We should have Angela Carlson put onto the account as a signer, Linda will remain as a signer.

A motion was made by Beck Borrud to have Angela, Ellen, and Barb on the account as signer. The motion was seconded by Linda Walther. MN. 55104 and the motion passed. Linda Walther made a motion that the PO Box 40096 Saint Paul, used for the bank statements. Angela Carlson seconded the motion and the motion passed. Linda and Angela both have a key to the PO Box.

Linda Walther motioned that we split our money and have a checking and a savings account. Beck Borrud seconded the motion. Motion passed. We will have 4,000 dollars transferred to a savings account. All board members, Ellen Johnson, and Barb Kern-Pieh signed the letter to the bank.

Beck Borrud shared that in order to keep current with the website there needs to be consistency. Board members need to keep the same email addresses that can be passed on when officers change. Beck compared both the website that Linda has been maintaining and also the website that the IAFN can maintain. There is a way to use the membership site to contact our chapter that is free. It is more like a communication board. There is a membership list that IAFN maintains every couple of days, so everyone who is on there is current. Beck has concern over the maintenance of the website.

Linda's remarks about the website that she is maintaining; the cost is approximately 200 dollars per year and there is not a huge cost savings to the website that she is maintaining for use. Linda has a lot archived on the website for meeting minutes and posts. The website is the history of the chapter and if we stop maintaining the website we lose some of the richness of our chapter's history. Linda tries really hard to keep the website as up to date as possible and place posts so most current item will be on the top of the list. Linda reports that it is helpful when there is an event that she is given a flyer in a word document so she is able to cut and paste the document. Linda has a link where she can post the newsletters when they are sent out.

Beck Borrud made a motion to reimburse Linda Walther for the cost of the website domain name and web hosting. Angela Carlson seconded the motion. The motion was passed.

Angela Carlson made a motion that all checks over 200 dollars need to be co-signed. Paula Johns seconded the motion. The motion passed.

New business:

Paula Johns discussed that we need to get better with using Robert's Rules and making sure that we are properly making motions and voting on our motions. All members were given a handout regarding Robert's Rules.

Paul picked up a few cards on "Commitment to my Co-Workers." These cards have guidelines for professionalism and were handed out to those present.

Ellen Johnson – the chapter's vision and future. Ellen discovered that we do not have a mission statement. Brainstorming for our core values: compassionate, education, promoting excellence, leaders in our field, facilitate healing, partnership collaboration, advancing practice, kindness, evidence based, service, serving with dignity, honoring the individual gifts that we bring, Integrity and honesty, promoting healing.

Ellen's goal is to help us define what we are about. Like if we feel like we are getting off track, we can refer back to our mission statement. Can we try to contain it enough so that is a limited endeavor so it is obtainable.

A mission statement is what we stand for and our values. A vision statement is where we are headed as a group.

Linda Walther suggested that we bring mission statements to the next meeting to have as a guideline.

Next meetings:

Monday May 4th at 5 p.m. at Regions

Tuesday July 7th at 5 p.m. at Regions

September date is pending to see if we can have our meeting on the same day as the Wisconsin conference.

Thursday November 12th educational event and board meeting, additionally, anyone interested in running for the open board position to introduce themselves to the group. 6 p.m. until 7:30 education and food. 7:30 to 8:30 p.m. board meeting. Introduce candidates at 7:30.

We had the idea to ask Carolyn Garcia to give an educational presentation on the topic of research articles and how to tell if the research is good.

Motion passed to approve reimbursing Ellen for the thank you notes for speakers and parking passes. Anyone who attends the meetings can have free parking. Motion by Linda Walther, motion seconded by Beck Borrud. Motion passes. Ellen was reimbursed for \$306.44 check number 3079.

Beck Borrud shared ideas about possibly having a retreat to draw in nurses outside of the twin cities.

Paula Johns proposed that the president elect also be in charge of membership. That way the new president will have already established relationship with the new members.

Ellen Johnson reports that chapter members should understand the benefit of being a chapter member. Members get a discount at all education events.

Linda Walter made up a mock newsletter to be sent out to the email list and also posted on the website. If you find out about an event that seems interesting, let Paula or Linda know about it so that it can get in the newsletter.

Upcoming BCA conference- so far the total registered is approximately 72. Paula found out that the pool would be free for the night before the conference and the networking event would be 6 p.m. to 8 p.m. at the Country Inn and Suites in Woodbury..

Ellen- next education committee meeting is April 13th at 4 p.m. in the Edie Ales conference room at Regions.

Linda Walther motions to adjourn the meeting. Angela Carlson seconds the motion.