

## December 8, 2014 Education Committee

### Members present:

Ellen Johnson	Barb Kern Pieh	Alicia Revering (phone)
Paula Johns (phone)	Linda Walther	Kristi Jarvis
Beck Borrud	Angela Carlson	

### April 24, 2015 BCA Conference planning

Paul Schnell has agreed to be our Keynote Speaker. His presentation is titled "Better Case Outcomes: As Simple (and difficult) as Stronger Connections".

Ellen is still searching for a technology speaker. Kristi said she had contacts in Dakota County who may be able to help if we still need a speaker.

The draft of the conference brochure was shared with the Committee. A few adjustments will be made and the brochure will be ready mid-February. Jessica Cheney is doing a great job on the brochure.

A "save the date" email will be sent by Linda to SMART Teams, the MNCASA list serve, to Karie Pearce of the GTC Chapter of ENA to distribute to state ENA members as well as the Trauma Group through Hennepin. Linda has already posted the flyer to the mnforensicnurses.org website. Ellen will send the flyer to her multidisciplinary distribution list. She will find out how to reach the Chiefs of Police so they can distribute the flyer to the state LE personnel. Kristi will send the flyer to the prosecutors and to Wisconsin IAFN. After the flyer is completed the BCA will post it to their website. They can also apply for CLE and POST credits when they receive the brochure. Paula will distribute the brochure to nursing schools the 3<sup>rd</sup> week of February.

Members were asked to think about any other questions they had for the DNA, toxicology, and technology speakers and get that info to Ellen in the next few days.

Linda will be responsible for registration, with the help of Angela and Barb. Linda will make arrangements for a PO Box in St Paul and pay for it for 2 years. Registrants can pay by a check sent to the PO Box, or use Pay Pal for an additional \$2 service fee. No onsite checks will be accepted so we can accurately plan for food and materials. Linda will create the participant list.

Beck will create a resource list for participants since April is Sexual Assault Awareness month. She will look up info on the "No More" campaign and see if there is info to include in packets.

Kristi will contact speakers and encourage them to compile a list of "Take Home Points" to include in the packets, rather than copies of the speaker PowerPoints. She will also create the Agenda for the packets. All Committee members are asked to send their course evaluation samples/suggestions to Ellen as soon as possible so we can create a course eval.

Paula found the BCA has a group rate at the Country Inn and Suites in Woodbury.

Location: 6003 Hudson Rd.  
Woodbury, MN 55125  
(Off 1-94 and 120/Century Ave)

Must mention our conference when booking to get the BCA rate of \$83/night. Can stay extra 2 days pre or post conference for that same rate. Rooms of 1 King or 2 Queens, may have up to 4 people in the room at that price. Free shuttle to and from conference at BCA!

Complimentary: breakfast buffet, parking, wireless internet. Has pool, fitness room, and Green Mill Restaurant attached to hotel

The group decided not to ask the BCA for tour information since there will be many registrants and this is probably not practical. We will consider this for a future education event.

A maximum of 150 can fit into the room. Early Registration is advised. Full refunds can be obtained if cancellation by 6 April 1.

Kristi reported the BCA will assign us a caterer (it is a rotation) and we will have little choice about food. There will be menu options to take into consideration vegetarian needs. The day's food will cost \$25 per participant which includes continental breakfast, snacks, drinks, and lunch.

The group decided to forego door prizes to present a more professional seminar.

A \$50 Target gift card will be given to presenters as a thank you.

#### **February 26 event:**

Laurel Edinburg of MCRC has agreed to speak on pediatrics concerns regarding sexual assault/sexual abuse, including:

- Follow up needs
- Special programs for teens
- HIV prophylaxis
- Trafficking

10 people are signed up so the Lindell Room should work fine.

#### **June ideas for education**

Paula has a contact in the MPLS PD evidence room and thought we could tour the facility and perhaps have a meal together at a restaurant. Paula has confirmed the arrangements, but she is currently offline and unable to give us a date and time. (info to follow). A suggestion was made to open up the networking dinner to a multidisciplinary group. More to follow later on this after checking out details.

#### **Other Education events**

Paula said that Wisconsin IAFN would like to collaborate on a September conference. We will need to verify the location of the event (Eau Claire vs River Falls) and find out more info on how to collaborate with the Wisconsin IAFN.

**Education Committee is interested in hearing about additional education ideas from the membership and from the committee members not able to attend today. Please email ideas/suggestions to Ellen at [ellen.m.johnson@healthpartners.com](mailto:ellen.m.johnson@healthpartners.com)**